

Minutes of the Meeting of Crayke Parish Council held on Tuesday 15th November
at Crayke Sports Hall which commenced at 7.30 p.m.

	Actions
<p>1 Present: Councillors: M Pepper (Chair), S Featherstone, L Hartley, N Jackson, C Merritt, T Moverley, J Wright, Public: 0</p>	
<p>2 Apologies for absence County and District Councillors</p>	
<p>3 Declarations of interest None</p>	
<p>4 Previous Minutes It was resolved to approve and sign the minutes of the meeting of the Council held on 20th September 2016 as a true record.</p>	
<p>5 Open Forum There were no matters raised.</p>	
<p>6 District and County Matters</p> <ol style="list-style-type: none"> 1. There is an HDC & Parish Liaison meeting this coming Thursday (17th) which the Chairman and Clerk will attend. 2. The Easingwold & Villages Community Forum (EVCF) is amending its constitution so that it will be able to apply for grants and itself to award grants to local bodies. To do this it has to become a membership organisation. The Chairman and Vice Chairman have reviewed the new constitution and recommended that Council become a member of EVCF. It was agreed that Council become a member. 3. The Community Payback scheme is looking for organisations to nominate projects for them to work on. The Chairman will have more information after the next Parish liaison meeting. 4. The Chairman will be attending a workshop on Community Led Housing in December which has been organised by Rural Action Yorkshire. 	<p>Pepper / Clerk</p> <p>Pepper</p>
<p>7 Matters arising from the minutes</p> <ol style="list-style-type: none"> 1. Village Signs: It was agreed that in principle we should keep the old signs. The decision will be reviewed once the new signs have been installed. 2. Parking on Church Hill It was agreed that there is no further action that the Council can take and that we should respond to the parishioner who raised the issue. 3. Benches The state of the benches in the village was discussed. It was agreed that none are in immediate need of repair but that the state of the bench by the School should be reviewed after winter. 4. Village Green Registration The Chairman thanked Councillors Wright and Merritt and the previous Clerk for their work in going through the archives. Councillor Merritt gave Council an update on progress with the registration of the Church Green. He explained that, as we are technically only amending an existing registration there will not be a fee. 	<p>Clerk / Pepper</p>

<p>It was proposed that Councillor Merritt complete the application documents on behalf of the Council, circulate them to Councillors by email and, if no objections are made within 2 weeks after circulation, submit the application.</p> <p>It was resolved to accept the proposal.</p>	Merritt
<p>The plot on the corner opposite the school was discussed. Councillor Merritt agreed to investigate the status of the plot and report back.</p>	Merritt
<p>5. Local Plan</p>	
<p>None of the four submissions submitted by Landowners / Agents in respect of land within the Parish and in response to HDC's "Call for Sites" (for housing development) have been incorporated into the Preferred Options Document (POD). In addition to housing needs the document also identifies land for the purpose of employment, mixed use and recreation, to meet identified needs up to 2035.</p>	
<p>The POD is now subject to consultation which will conclude on 6th December 2016. To assist this process HDC has organised formal meetings for Parish And Town Councils which the Chairman and Clerk will attend. For the Easingwold area, there will be both a "drop-in" session at the Galtres Centre from 5 to 7:30 pm on Tuesday 22nd November and an information stall at Easingwold market on Friday 25th November from 10 to 1pm.</p>	Pepper
<p>6. Defibrillator</p>	
<p>In light of further delay, Councillor Wright had reminded the Ambulance Service of our continued interest.</p>	
<p>7. Grass Cutting on Church Hill</p>	
<p>It was resolved to continue with the current arrangements.</p>	
<p>Following a suggestion that some money had been left to help fund grass cutting, Councillors Moverley and Featherstone agreed to investigate.</p>	Moverley, Featherstone
<p>8. Next Year's Budget and Precept</p>	
<p>This was moved for discussion under item 8, Financial Matters.</p>	
<p>9. Review of the Asset Register</p>	
<p>It is not clear who owns the litter / dog waste bins. Clerk to contact HDC.</p>	
<p>It was felt that we needed some explanation of the valuation put on the assets. Clerk to contact Mr Chothia (a previous Clerk.)</p>	Clerk Clerk
<p>10. Financial Standing Orders</p>	
<p>This was moved for discussion under item 8, Financial Matters.</p>	
<p>11. "Fracking"</p>	
<p>Councillor Merritt briefed the Council on the Minerals and Waste Joint Plan and the consultation process on it. It was agreed that the appropriate point for the Council to submit its views will be the public examination phase next spring.</p>	
<p>Councillor Merritt also briefed Council on the Question and Answer session about Fracking which was held at the Galtres Centre on 29th October. He said that a transcript of the session and a video will be made available.</p>	
<p>Council will continue to monitor both issues.</p>	
<p>12. Parish Plan</p>	
<p>The Chairman is in discussion with HDC about an officer coming to talk to Council about the process of developing a plan.</p>	Pepper
<p>13. Parish Website</p>	
<p>It was agreed to apply for a second grant to enable us to expand the website.</p>	Chair / Clerk
<p>Councillors agreed to have their email addresses added as well as links to their registers of interest which are on Hambleton's site.</p>	Clerk

The crayke.co.uk website was discussed and it was agreed that we should seek to have the information on it relating to the Council removed because it is very out of date and request that it is replaced with a link to the Parish Council's dedicated site (craykepc.org.uk.) Councillor Hartley agreed to talk to the site's owner.

Hartley

- 8** Receive and decide on necessary action resulting from the bi-monthly report of the Clerk
All matters were on the agenda, there was nothing additional to report.

9 Financial Matters

1. The Clerk presented a provisional report on the Council's financial position as at 21st October and transactions since the last meeting (from 21st September.)
It was **resolved** to receive and approve the report.
2. It was **resolved** to apply for online access to the bank account.
3. Council noted the following receipts:

Precept, 2 nd instalment	£1,346.50
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4. Additional items circulated at the meeting
None have been received
5. Next Year's Budget and Precept
 - a. The Chairman presented a summary of the Council's finances with the predicted outturn for 2106/17 and detailed the commitments for 2017/18.
 - b. The precept for next year was discussed and it was agreed that a small increase will be needed to meet future costs of maintaining or replacing assets.
It was **resolved** to increase the precept by 2%.
6. Financial Standing Orders
 - a. It was agreed that they need updating to reflect recent legislation. The Chairman agreed to investigate and report back.

Clerk

Clerk

Pepper

10 Planning

1. New Applications:
 - a. 16/00628/FUL - OS Field 2064 – Retrospective application for a timber barn and mobile stable block – Granted
2. Updates to Applications: - None
3. Other Planning Related Matters
 - a. Springfield, Brandsby Street – one replacement tree has been planted, the planning officer is in discussion with the owners about the location for a second.
 - b. Solway Cottage – a retrospective application has been submitted.
 - c. Rose Cottage – awaiting the decision on the owner's appeal to the Secretary of State.
 - d. Forrester Cottage (15/02140/FUL) – The Chairman has discussed the application with the Planning Office and requested that they remind the applicant about the ownership of the adjoining land.

11 New items and correspondence to note or for decision

1. Clerk's proposal for handling correspondence
It was agreed to accept the proposal.
4. Annual Return for 2015/16
The Return includes the report from the External Auditor who is appointed by the government. The Clerk noted the Auditor's comment:
"On the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met."
It was **resolved** to accept and approve the Return.
5. Risk Register
The Clerk will develop a formal register to be presented to a future meeting.

Clerk

12 Items for the next agenda.
None

13 It was confirmed that the next meeting of the Council will be on Tuesday 17th January 2017.