

## **CRAYKE PARISH COUNCIL**

### **Minutes of the Ordinary Meeting held on Tuesday 21<sup>st</sup> July 2015 In the Sports Hall, Crayke at 7.30 pm**

**Present:** Parish Councillors: C. Merritt (Vice-Chair), S. Featherstone, L. Hartley, T. Moverley, M. Pepper, C. Cllr C Patmore, D and M. Fielding (Clerk)

**Parochial electors:** 0

**Public Consultation.**

**Declarations of Interest:**

There were no declarations of interest.

**1. Apologies.** Apologies had been received from D Cllr Nigel Knapton, D Cllr C. Rooke and C.W. Wood, Chair CGNS.

**2. Minutes**

**2.1 Parish Assembly held on 19<sup>th</sup> May 2015**

N. Jackson proposed and L.Hartley seconded and all agreed that these be signed as a true record.

**2.2 AGM held on 19<sup>th</sup> May 2015**

L. Hartley proposed and M. Pepper seconded and all agreed that these be signed as a true record.

**2.3 Ordinary Meeting held on 19<sup>th</sup> May 2015**

T. Moverley proposed and S. Featherstone seconded and all agreed that these be signed as a true record.

**3. Matters arising from the minutes**

**3.1 Posts by church wall.** The posts were being replaced today.

**3.2 Castle Field Path.** Parish Councillors had walked along the path and agreed that the signage was adequate and that there are no access problems at present.

S. Featherstone reported that a recent guidebook of walks round Crayke had an out of date map, showing an old footpath near his farm that was moved about ten years ago. C. Merritt asked that S. Featherstone notify the council of the publication in order that the Parish Council can inform the author/publishers.

#### 4. Finance

**4.1 Current Financial Position.** The current cash in bank is £8,371.87. This is a variation from the last meeting of plus £1,220.00 due to three payments of £265.00 to Cam & Co. for annual insurance, £760.80 to G. Chothia for annual salary for 2014/15 and £194.20 for HMRC PAYE. The clerk apologised for an over payment of £4.00 to HMRC – the correct amount should have been £190.20.

**4.2 Signatories.** The clerk confirmed that C. Merritt and S. Featherstone are the new signatories at HSBC, along with N. Jackson. The clerk pointed out that she is unable to ask the bank for statements as she is not a signatory, despite the fact that statements and other correspondence are sent to her address. This means that the Parish Council does not have an up to date statement for the Ordinary Meetings. The clerk suggested that a signatory requests an interim statement on the day before the meeting.

#### 5. Correspondence

A list of the correspondence received since the March 2015 meeting was circulated. A copy of this list and access to any of the listed correspondence is available on request to the clerk.

The clerk highlighted two consultations which are being circulated to Parish Councillors for comment: North Yorkshire Fire Authority and NYCC Highways Local Transport Plan. The clerk asked councillors to send comments to her for collation and a joint response from Parish Council.

#### 6. Planning

**Planning Applications.** The clerk reported the current Parish related planning applications status as follows:

15/00160/FUL	Rose Cottage, Crayke	Installation of roof mounted PV panels	Approved
15/00469/MRC	Rose Cottage, Crayke	Variation of condition	Ongoing
15/00471/MRC	Rose Cottage,	Variation of condition	Ongoing
15/00569/MRC	Rose Cottage	Alteration and extension to dwelling house	Withdrawn
15/01330/FUL	Low Stott Farm	Extension and decking	Ongoing

## 7. Neighbourhood Watch and Local Policing Report

Delivered by the Clerk on behalf of C.G.Wood:

I am pleased to say I know of no recent incidents in Crayke. However I am sorry to report that the thieves who, some 3 months ago, broke into Snowdens Jewellers in Easingwold have still not been caught, despite some good CCTV footage.

Other areas have not been so lucky as Crayke:

On 10th July burglars at Scackleton Sawmill stole a Stihl petrol Strimmer, Chainsaw, Auger drill and a Kew diesel electric steam cleaner.

In June 200 pigs were stolen from farms in the Hovingham area.

On 8th June in the Harton area (near Flaxton), a silver Subaru Forester reg. G17 NNJ was stolen in a 2 in 1 burglary (property entered to steal car keys). Be warned – never leave car keys, or other valuables, where they can be seen from a window.

It was suggested by C. Merritt that the Crayke website might be an means of disseminating CGNS information.

## 8. Road Problems.

**8.1 General Maintenance of Roads in Parish.** M. Pepper had received a complaint from local cyclists about the state of the roads.

L. Hartley suggested that the Parish Council contact local cycling forums to start campaign for better road maintenance and road safety.

C. Merritt to write to Highways again about the state of the roads. Clerk to write article for parish magazine on reporting potholes and other highway issues.

**8.2 Cobbled Gullies.** Cllr Patmore passed on details of Claire Louise Booth who is conducting a Conservation Area Survey for HDC on cobbles and, in particular, Crayke, Helperby and Coxwold. Coxwold cobbles are part of the Newburgh Priory Estate and Helperby's are the responsibility of the Church of England. Crayke's are the responsibility of Highways. There may be a possibility of a Heritage Grant to repair cobbles.

**8.3 Grass Cutting:** The Clerk has written to NYCC to confirm that the Parish Council did not want to undertake highways related urban grass cutting under its own arrangements. An acknowledgement has been received from NYCC but no further indication of what their intentions are for the future. Clerk to contact NYCC to ask for further information

## **9. Church Steps**

The Parish Council discussed three options:

- Leave the posts in situ
- Remove the posts and risk the steps being damaged again
- As a goodwill gesture, move the posts back 6 inches and build up the grass verges which have become eroded.

All councillors agreed that the right of access was adequate for a large vehicle to navigate. Building regulations state that a driveway must be between 9 to 12 feet right of access, although not a designated driveway, fall within these guidelines at 10 feet 6 inches.

A final decision was not reached. The Council agreed that all the research and information on Village Greens needs to be pulled together and that a summary should be written for the Parish Magazine.

## **10. Village Forum and Parish Liaison Meeting**

### **10.1 Village Forum**

Report attached as Appendix A. A discussion on Emergency Planning took place. M. Pepper volunteered to look at feasibility of such a Plan. L. Hartley reminded the Council of the importance of keeping contact details up to date and the ongoing commitment that such a plan needs.

M. Pepper has agreed to attend the next meeting which will be held at Crayke Sports Club on 27<sup>th</sup> August 2015, along with any other councillors who wish to attend.

### **10.2 Parish Liaison Meeting (4<sup>th</sup> June 2015)**

Clerk reported back on meeting which she attended with J. Wright. A new recycling service is to be implemented in February 2016. Households will receive a new bin to hold all recyclable material, except glass which will still go into blue box.

A new Local Plan is being developed by HDC. The Local Development Framework is dated and is being challenged by developers. A new Local Plan will be implemented up to 2035. At the moment, evidence gathering is taking place. Preferred Options will be published in Summer 2016 and a Draft Plan will be developed for Summer 2017.

## **11. Matters for further discussion.**

**11.1 Vehicle parked opposite school.** Chair and Clerk have not yet visited Borthwick Institute to ascertain status of land. Councillors have noted that car is partially

blocking pavement and access for pedestrians. A parent of a child at Crayke School has complained to the car owner but no further action has been taken.

**11.2 Caravan parked near Oulston Crossroads.** Cllr Patmore to report to HDC. Further investigation needed.

**11.3 Village Plan.** C. Merritt pointed out that it is 10 years since the Plan was developed. It was suggested that the Plan be an agenda item at the next meeting for discussion.

**12. Date and time of the next ordinary meeting.**

The next Ordinary Meeting will take place on Tuesday 15<sup>th</sup> September 2015 at Crayke Sports Hall at 7.30 pm.