

CRAYKE PARISH COUNCIL

Minutes of the Ordinary Meeting held on Tuesday 17th May 2016 In the Sports Hall, Crayke at 7.30 pm

Present: Parish Councillors: M. Pepper (Chair), C. Merritt (Vice-Chair), S. Featherstone, L. Hartley, T. Moverley, N. Jackson, J. Wright and M. Fielding (Clerk)
North Yorkshire County Councillor C. Patmore and Hambleton District Councillor N. Knapton

Parochial electors: 0

Public Consultation: None

Declarations of Interest: None

1. **Apologies.** Apologies had been received from HDC Councillors G. Ellis and C. Rooke

2. **Minutes**

Ordinary Meeting held on March 2016

N. Jackson proposed and J. Wright seconded and all agreed that these be signed as a true record.

3. **Matters arising from the minutes**

- 3.1 **Fracking (item 3.1)** NYCC's Planning Committee are holding an evidence hearing on 20th May 2016 to decide on Third Energy's plans to frack at a site near Kirby Misperton. A decision is expected to be reached on Monday 23rd May.
- 3.2 **Village Signs (item 5.1)** The clerk had spoken to P. Jackson at AONB and the signs should be ready in two months.
- 3.3 **New Clerk Training Day (item 7.1)** The Clerk advised the Council that the training day was full and an extra day was to be arranged for June 2016.
- 3.4 **Defibrillators (item 7.2)** J. Wright had undertaken initial research. The Ambulance Service would need to undertake a Village survey before recommending an installation. J. Wood and M. Pepper would arrange such a visit, and would then consult with the owner of the location/property recommended, and report back to the Parish Council for a decision on this matter.
- 3.5 **Clean for the Queen (item 15.1)** J. Wright reported that the event had taken place. There had been a good turnout despite the weather and 40 bags of rubbish had been collected. An article had been submitted to the Parish Magazine.

4. Finance

4.1 Current Financial Position. The current cash in bank is £7,342.64. This is a variation from the last meeting of £1108.50. This is due to the Precept receipt of £1,346.50 and payments of £123.00 for YLCA membership and £115.00 for Clerk Training Day.

4.2 Cheques.

4.2.1 The Clerk advised that the Clerk's salary of £777.35 was due and the tax of £194.20 was also due to be paid to HMRC.

Decision. N. Jackson proposed and C. Merritt seconded and all agreed that the Clerk's salary and the tax be paid and two cheques for £777.35 and £194.20 be raised.

4.2.2 The Clerk had presented receipts to the Council for expenses at the last meeting. These had been approved.

Decision. N. Jackson proposed and C. Merritt seconded and all agreed that a cheque for £51.05 be raised for the Clerk's expenses.

4.2.3 The Clerk advised that annual renewal of the Council's Insurance was now due. In view of the recent legal support provided to the Council, the Clerk advised that the Council renew with Came & Co. at a cost of £276.49 (an increase of £11.49 from last year)

Decision. N. Jackson proposed and C. Merritt seconded and all agreed that the insurance be renewed and a cheque be raised for £276.49.

4.2.4 The Clerk advised that a cheque for the sum of £60.00 was due to be paid to Crayke Sports & Social Club for the annual use of the Club by the Parish Council for its meetings.

Decision. N. Jackson proposed and C. Merritt seconded and all agreed that a cheque be raised for £60.00 for the use of the Crayke Sports & Social Club.

4.3 Payment of Clerk's Salary. The Clerk asked permission from the Council to be paid quarterly rather than annually.

Decision. J. Wright proposed and S. Featherstone seconded and all agreed that the Clerk's salary be paid quarterly.

5. Correspondence A list of the correspondence received since the March meeting was circulated. A copy of this list and access to any of the listed correspondence is available on request to the clerk.

The Clerk brought the Council's attention to the Broadband Forum on 10th June. The Clerk had completed the Village Audit for HDC. The information had not changed since the last Audit.

6. Planning

6.1 Planning Applications. The clerk reported the current Parish related planning applications status as follows:

15/00469/MRC	Rose Cottage, Crayke	Variation of condition	Refused
15/00471/MRC	Rose Cottage,	Variation of condition	Refused
15/01989/FUL	Springfield, Brandsby Street	Demolition of existing dormer bungalow and construction of a two storey dwelling house – Amended Plans	Granted
15/02140/FUL	Foresters Cottage	Extension and solar panels	Granted
15/02286/FUL	Crayke Castle	Demolition of reservoir	Awaiting Decision
15/02860/OUT	White House, West way	Construction of dwelling with garage	Refused
15/02250/CAT	Crayke Castle	Proposed works to trees	Awaiting Decision
16/00471/CLE	OS Field 2064	Certificate of Lawfulness for the siting of Hay store, mobile stable block, chicken run, barn and static caravan	Awaiting Decision
16/00628/FUL	OS Field 2064	Retrospective – Timber Barn	Awaiting Decision
16/006404/LBC	Crayke Cottage, Church Hill	Replacement of 17 sash cord windows	Granted

6.2 Planning Applications 15/00469/MRC and 15/00471/MRC. The Parish Council's previously submitted views, regarding these two applications, had been reiterated at both a Planning Committee Site Meeting and at the HDC Planning Committee, which considered these matters.

6.3 Planning Application 15/02140/FUL: Forrester's Cottage: The Council to monitor the building works to the wall and any obstruction to pedestrian access.

7. Neighbourhood Watch Report. Crayke has been crime free for two months. A horse trailer was stolen from Oulston the week before meeting.

8. Roads

8.1 General Maintenance of Roads. The Parish Council wishes to record once more its dissatisfaction with the state of the roads in and around Crayke.

8.2 Reporting to NYCC. Several Parishioners had voiced concerns to the Clerk about a tree trunk near Easingwold which is leaning onto the main road. The Clerk has reported to NYCC.

9. Dispute – Right of Access to Crayke Hall

The post nearest to Crayke Hall had now been relocated as agreed. The new post has been erected in line with second step and a stone replaced in line with bottom step. T. Moverley and S. Featherstone were present when the works were carried out. The reflective triangle had not been replaced. The condition of the post to be checked on a regular basis and any damage must be logged.

10. No Parking Signs. The Chair had written to HDC for clarification on the size and wording of the sign. The Chair expressed dissatisfaction with the way that HDC had handled the enquiry. The Chair had finally received a response on 4/05/16. The Parish Council are able to erect a sign under Clause 2(A) of the Town and Country Planning (Control of Advertisements) Regulations. The wording would have to be altered to conform to these regulations. The Clerk had spoken to the Church Parochial Council to inform them of the erection of the sign. C. Merritt had undertaken research on signage and circulated a sign with the following details: The wording will say: “No Parking Please: beyond this point. Crayke Parish Council”. The sign is brown and 300mm wide and with a height of 200mm. The cost is £54.70 (inc VAT). J. Wright agreed to draft a letter to the residents of Church Hill giving advice regarding access across the Village Green.

Decision: The Council unanimously agreed to erect a sign conforming to the above details.

11. Village Green Registration C. Merritt thanked N. Knapton for his help with collating map coordinates. The Clerk had received letters declaring no known ownership of the land in question from both Crayke Manor and the PCC. The Clerk to visit the County Records Office to collate further information.

12. Transparency Code. The Clerk had received additional information on 2016/17 funding and has resubmitted the bid for funding. The amount requested is £553.16. The Clerk had met with the editor of the current website who has expressed an interest in assisting with updating the new website. The Clerk had looked at several websites and advised the Council that “Parish Council Websites” (www.parish-council.website) met its current needs. The Clerk advised that help and support would be needed from the Council with website content. The cost of the website is £260.00 per year with hosting costs of £10.00 and costs related to paying the clerk for extra hours. The funding will not include VAT.

Decision. The Council unanimously agreed to use “Parish Council Websites” and to raise a cheque for £260 and an extra £10 per month (£120) for hosting fees. The Clerk will send further details out to Councillors.

The Clerk will liaise with the Chair and Vice Chair regarding the Contract and that Members acknowledged that the Clerk would need assistance in both the setting up and content of the new web site.

13. Tree Preservation Order

J. Wright reported back on her findings regarding the trees (see March Minutes item 8.3). J Wright states that the trees should be protected as a local amenity and their removal would impact on the local environment.

Decision. J. Wright proposed and N. Jackson and all agreed that an application for a Tree Preservation order be sent to HDC. J. Wright to draft and the Clerk to forward to HDC.

14. Benches

The benches are in need of revarnishing. A dark oak colour to be used.

Decision. The Council unanimously agreed to revarnish benches. N. Jackson, C. Merritt T. Moverley, M. Pepper and J. Wright to revarnish a bench each.

15. Matters for Further Discussion

15.1 Grass Verges. A concern was raised over the grass verges on the Oulston Road which are overgrown and causing visibility issues. The Clerk to investigate

16. Date and time of the next ordinary meeting.

The next Ordinary Meeting will take place at 7.30 pm on Tuesday 19th July 2016 at Crayke Sports Hall.