

## Minutes of the Meeting of Crayke Parish Council held on Tuesday 16<sup>th</sup> July at Crayke Sports Hall

### Actions

#### 19.044 Present

Councillors: C Merritt, N Jackson, S Featherstone, J Porter, T Moverley

Public: 2

District & County Councillors: N Knapton (HDC)

#### 19.045 Apologies for absence

L Hartley,

C Patmore (NYCC)

#### 19.046 Declarations of interest

None

#### 19.047 Previous Minutes

It was **resolved** to approve and sign the minutes of the meeting of the Council held on 21<sup>st</sup> May 2019 as a true record.

#### 19.048 Open Forum

The Chairman gave a brief update on the progress of the works at the sewage plant.

#### 19.049 Community, District and County Matters

1. HDC Local Plan (standing item) – An update will be given at the Parish Liaison meeting on 18<sup>th</sup> July.  
The latest information about the Plan is available on [www.hambleton.gov.uk/localplan/site/index.php](http://www.hambleton.gov.uk/localplan/site/index.php)
2. Easingwold and Villages Community Forum – The Chairman gave a verbal report of the last meeting on 16<sup>th</sup> July. Topics of note were:
  - The EVCF Community Plan was reviewed, no major changes were made
  - The work on plans for revising parking in Easingwold town centre continues as does reviewing access pathways through the cobbles in the Market Place
  - Youth services will be funded through the Summer.
3. Other matters of interest - None

#### 19.050 Matters in hand

1. Matters related to fracking (standing item)

The Chairman gave a brief update on the latest developments:

The long-ongoing review of the Minerals and Waste Plan has again been put on hold by Government-appointed inspector following a ruling in the High Court. The ruling, on a case brought by campaign group 'Talk Fracking', argued successfully that the relevant section (paragraph 209a) of the Government's 'National Planning Policy Framework' was unlawful, because the Government failed to take account of climate change and carbon reduction plans.

Meanwhile last week the company Cuadrilla announced plans to re-start

fracking in Lancashire, after fracking was stopped at the site there due to seismic tremors.

A group called the Conservative Environment Network Parliamentary Caucus released its Manifesto, which included a statement that it was in favour of a ban on fracking.

The group lists 41 members including our local MP, Kevin Hollinrake, who said on his web site that whilst he had signed the Manifesto he was opposed to a ban.

## 2. Village Plan

The survey of wildlife and habitats within the village is continuing on target. Plans are being developed for an event in October when the surveyor will present his report to the village.

There was a good response from the village to the suggestion to set up a history group. Ways of setting it up and launching it are being discussed.

## 3. Traffic Matters

- a. West Way – we are still waiting for an update from Highways on the drain cleaning and for the date of the promised re-surfacing.
- b. School – parking around the school continues to cause problems. Police did come out when the entrances to the bridleways were blocked.
- c. Castle field – the hedge has been cut back to improve visibility.
- d. General - It was agreed to ask the owners of White Lodge to cut back the plants growing onto the pathway running past the property.
- e. 30mph limit – extending the limit down West Way has not yet been scheduled; the Chairman agreed to contact Highways for advice on getting it progressed.

Merritt

Merritt

## 4. Village Green

The grass was cut earlier in the month.

The dip on the track at the top caused by vehicles using it for turning is still causing problems. The Chairman agreed to contact Highways for advice.

Merritt

## 5. Neighbourhood Watch

The Crayke Good Neighbourhood Scheme (CGNS) committee has accepted the Council's proposed protocol under which the Scheme's funds would be transferred to and then managed by the Council.

## 6. Vacancy for a Councillor

No-one has yet come forward.

**19.051** To receive and decide necessary action resulting from verbal reports from the Clerk or Councillors on matters of interest or concern  
Councillor Porter gave a status report on the defibrillators and the team managing them. The report is attached to the Minutes.

## **19.052** Financial matters

1. The Chairman reported that he had examined the bank records for the period 22<sup>nd</sup> June to 15<sup>th</sup> July and that the transactions carried out in that time had been previously authorised by Council.
2. It was **resolved** to receive and approve the reports on:
  - the financial position as at 21<sup>st</sup> June
  - the budget
3. The following were noted:  
Receipts:

a. Donation to the defibrillator fund	£50.00
b. VAT refund for the period July 2016 to May 2019	£345.69
Payments & Charges:	
c. ML Dawson, grass cutting in 2018	£150.00
d. Hambleton Community Action, Audit review	£100.00
e. Came & co., Insurance	£346.40
4. It was <b>resolved</b> to note and approve the following payments:	
a. Clerk's expenses	£26.91
inc. VAT £2.99	
5. Additional items circulated at the meeting:	
a. YLCA, Place on Planning seminar for Councillor Porter	£86.00
inc. VAT £0.00 (183-1920 3/6/19)	
b. T Scarborough, grass cutting	£99.00
inc. VAT £16.50 (19/20-623 6/7/19)	

### 19.053 Planning

1. New Applications:
  - a. 19/00353/FUL – Daffy Cottage, Church Hill – “Part single storey and part two storey rear extension to dwelling with associated new gable roof and 2 new obscured roof lights to south side elevation, plus alteration to the host property including a new door and upstairs window to north side of the cottage with associated internal alterations, as amended by email received 1 March 2019 and 9 June 2019” – It was **resolved** to confirm the response of “No objection”
  - b. 19/01241/CAT - Crayke Hall, Church Hill - Proposed work to fell Cypress tree in a conservation area – it was resolved to confirm the response of “The Council has no objection to the application. However we note that this is the third recent application to remove trees at the Hall so Council requests that the Cypress is replaced with a native tree of similar size as the green nature of the hill is being diminished.”
  - c. 19/01266/LBC - Crayke Cottage, Church Hill - Erection of single storey rear extension. Internal and external alterations including repositioning of oil tank – it was resolved to respond with no objection.
2. Updates to Applications:
  - a. 19/00633/FUL – Oakdene Farm, Rookery Lane - Change of use of agricultural land to equestrian to allow the construction of an equestrian arena including access track – Granted
  - b. 19/00353/FUL – Daffy Cottage, Church Hill – “Part single storey and part two storey rear extension to dwelling with associated new gable roof and 2 new obscured roof lights to south side elevation, plus alteration to the host property including a new door and upstairs window to north side of the cottage with associated internal alterations, as amended by email received 1 March 2019 and 9 June 2019” – Granted
  - c. 19/00634/FUL – Durham Ox – Amendment to previously approved scheme for new entrance and toilet block - Granted

### 19.054 New items and correspondence to note or for decision

1. Defibrillators
 

The Chairman presented a proposed statement defining the Council's responsibilities with regard to the two defibrillators in the village and the principles for the working relationship between the Council and the Defibrillator Management Team. Two amendments to the wording were agreed and it was resolved to adopt the statement as amended. The statement is attached as an Appendix to the Minutes.

### 19.055 Items for the next agenda.

Standing Orders – to review an updated set of Standing Orders

**19.056** It was confirmed that the next meeting of the Council will be on Tuesday 17<sup>th</sup> September 2019 starting at 19:30 in the Sports Hall.

### Abbreviations

E&VCF – Easingwold and Villages Community Forum	SHSGAG – South Hambleton Shale Gas Advisory Group
ETC – Easingwold Town Council	HDC – Hambleton District Council
NYCC – North Yorkshire County Council	YLCA – Yorkshire Local Councils Association
M&WJP – Minerals and Waste Joint Plan	AONB – Howardian Hills Area of Outstanding Natural Beauty

## Appendix

### Defibrillator Update July 2019

#### Second defibrillator

£2407.26 was raised to purchase a second defibrillator and cabinet and pay for the installation and some upkeep. It is registered with the NHS Yorkshire Ambulance service.

£500 grant from Easingwold Lions

£750 from Churton Hall funds

£300 Mr Buttery 3 peaks challenge

£250 Warburtons bakery

£200 Sports club donations

£407.26 Village donations

£2407.26 Total

Defibrillator & Cabinet Cost

£1500

Installation cost

£110 approx. £1610

£797.26 remaining balance

to transfer to Crayke Parish Council Defibrillator fund

Training costs for consumables: £50 approx., retained by sports club

#### Site

The second defibrillator has been situated on the side wall of the Sports Club/Village Hall, near the car park and nearer to the school. The cabinet is large and yellow with a different coded key pad.

#### Training/Awareness

Easingwold Lions lend us training equipment including a defibrillator simulator. This enables the defibrillator team to provide sessions in the village perhaps annually. Content is in accordance with Resuscitation Council guidance. The British Heart Foundation DVD is available for use.

Two dates were chosen June 22nd & July 13th 10.30am at the Village Hall. An hour and a half was adequate to provide hands-on CPR experience and use of the simulator. A flier had gone out to all houses. A donation for consumables was requested by Easingwold Lions (£15 per session) so £30 was set aside from the retained fund and coffee/tea contributions. 17 people attended over the 2 days, including football coaches and lady tennis players. Evaluations were good.

School staff have regular lifesaving updates as part of their employment.

#### Funds

A sum of £800 approximately is offered for deposit with Crayke Parish Council for the defibrillator upkeep fund. The Sports Club/Village Hall committee agreed this action and that the defibrillator team spend money on consumables as they see fit. Present funds may be sufficient for 10 years but warranties expire in 2027 and 2029 so replacement costs could be incurred then.

Defibrillator Team

The team of four look after both defibrillators and will endeavour to use the pads between the machines to maximise usage before expiry dates. We felt the awareness training was a success but would have liked more parishioners to attend. We are now planning another Durham Ox supper event for November as a thank you for the generous donations received.

Jane Porter

Defibrillator Coordinator

## Appendix

### Crayke Defibrillators

This document defines the Parish Council's responsibilities for the two defibrillators in the village and the working relationship between the Council and the Defibrillator Management Team (DMT).

1. Both defibrillators will be the property of the Parish Council and will be listed on the Council's Asset Register.
2. The Parish Council will hold the defibrillator funds in an itemised and ring-fenced Fund and manage the Fund according to the Council's Financial Regulations.
3. Any future costs relating to either defibrillator will be met from the ring-fenced Fund upon advice from the DMT. The Council will act in an advisory manner, maintain transparency and governance function over the Fund and advise the DMT on the status of the Fund.
4. Expenditure from the Fund may include any of the following:
  - a. Ultimate replacement (if required)
  - b. Insurance cover
  - c. Consumables and hardware replacements
  - d. Training and communication costs.
5. Any anticipated over-spend (such as ultimate replacement of the units) will require further fund raising efforts in Crayke Village (PC, Sports/Village Hall, DMT.)
6. Operational procedure  
The DMT will act as an independent group, responsible for the maintenance and regular checks of the units. The role of the Council is advisory to the DMT and provides a management service over the Fund.