

CRAYKE PARISH COUNCIL

Parish Clerk, c/o Knott Lodge, Knott Lane, Easingwold, York YO61 3LX

☎: 07849 250 043

craykeparishclerk@aol.co.uk

www.craykepc.org.uk

Health and Safety Policy

Adopted 15/4/2019

1. Statement of Intent

Our general policy is to:

- provide adequate control of the health and safety risks arising from our work activities;
- consult with our employees on matters affecting their health and safety;
- provide and maintain safe plant and equipment;
- ensure safe handling and use of substances;
- provide information, instruction and supervision for employees;
- ensure all employees are competent to do their tasks, and to give them adequate training;
- prevent accidents and cases of work-related ill health;
- maintain safe and healthy working conditions; and
- review and revise this policy as necessary at regular intervals.

2. Responsibilities

- Overall and final responsibility for health and safety is that of the Chairman
- Day-to-day responsibility for ensuring this policy is put into practice is delegated to the Clerk
- Employees have to:
 - co-operate with supervisors and managers on health and safety matters;
 - not to interfere with anything provided to safeguard their health and safety;
 - take reasonable care of their own health and safety; and
 - report all health and safety concerns to the Chairman.