
Minutes of the Meeting of Crayke Parish Council held on Tuesday 17th March 2020 at Crayke Sports Hall

Actions

20.014 Present

Councillors: C Merritt, N Northeast, S Featherstone, J Porter, L Hartley
Public: 0

20.015 Apologies for absence

T Moverley, N Jackson
District & County Councillors: N Knapton (HDC), C Patmore (NYCC)
It was **resolved** to accept the apologies.

20.016 Declarations of interest - None

20.017 Previous Minutes

It was **resolved** to approve and sign the minutes of the meeting of the Council held on 21st January as a true record, with amendments to the paragraph numbering.

20.018 Open Forum

Covid19
The Chairman briefed the meeting on the effects on the village community and the initiative from the Church to support people confined to home. See 20.021 below.

20.019 Community, District and County Matters

1. HDC Local Plan (standing item) – There were no developments to report. The latest information about the Plan is available on www.hambleton.gov.uk/localplan/site/index.php
2. Easingwold and Villages Community Forum – The Vice Chairman presented a report from the meeting which is included as an Appendix below.
3. Other matters of interest – None

20.020 Matters in hand

1. Matters related to fracking (standing item)
There were no new developments to report.
2. Village Plan
Open Gardens - Work had begun on the event but it has been put on hold because of the current situation.
The History Group – The Group is building up an archive of historical items. Their website is craykehistory.wordpress.com .
Ecology Project – The grant for the sub-project with the School has been approved and will be available when conditions allow it to proceed.

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| <p>3. Traffic Matters</p> <p>a. West Way – The drain improvement and resurfacing works were completed on schedule.</p> <p>b. Speed monitoring – we are still waiting for the promised response from Highways to monitoring report from 95Alive. The Chairman has been chasing for a response.</p> <p>4. Village Green</p> <p>Track below the Church - Determining where the responsibilities for and rights of use of the track lie will take a time as several local and central government organisations will need to be consulted as well as village residents.</p> <p>5. Love Lane</p> <p>Both NYCC and AONB have agreed to support the improvement work; NYCC will appoint a contractor with the aim of undertaking the work in June. However, the schedule may well be changed as the current crisis develops. The Chairman is liaising on behalf of the Council.</p> <p>A parishioner has made a donation towards the cost of the improvement work. It was resolved to authorise the chairman to purchase a small gift in acknowledgement.</p> <p>20.021 To receive and decide necessary action resulting from verbal reports from the Clerk or Councillors on matters of interest or concern</p> <p>The effects on the village of the measures to manage the Covid19 outbreak were discussed.</p> <p>a. The Open Gardens event has been cancelled</p> <p>b. The annual Litter Pick has been postponed</p> <p>c. The Church has set up a Group to support people during the crisis. Information about the support available and how to contact the Group will be on the Council's website and in the Parish Magazine.</p> <p>d. Council agreed to provide financial support for the Group if it was required. Council resolved to authorise the Clerk, in consultation with the Chairman, to make payments totalling up to £100 subject to meeting regulatory requirements.</p> <p>It was agreed that Council would provide further monies if required</p> <p>20.022 Financial matters</p> <p>1. The Chairman reported that he had examined the bank records for the period 22nd February to 16th March and that there had been no unreported transactions in that time.</p> <p>2. It was resolved to receive and approve the reports on:</p> <p>- the financial position as at 21st February</p> <p>- the current budget position</p> <p>3. The following were noted:</p> <p>Receipts:</p> <p>a. NYCC/ AONB, Remaining part of the grant for Ecology Survey £26.25</p> <p>b. Northern Power, Wayleaves £23.24</p> <p>Payments & Charges previously agreed - None</p> <p>4. It was resolved to approve the following payments:</p> <p>a. Clerk's salary and expenses for the year 2019/20 £1,366.68
inc. VAT £0.99</p> <p>b. PAYE for 2019/20 £328.40</p> <p>5. It was agreed to accept the transfer of defibrillator funds from the Sports and Social Club for inclusion in the Council's Defibrillator Fund.</p> | <p>Merritt</p> <p>Merritt /
Hartley</p> <p>Merritt</p> <p>Merritt</p> <p>Clerk /
Merritt,</p> |
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6. Council **resolved** to accept a donation of £1,500 from a parishioner towards the cost of the improvement work on Love Lane.
7. Additional items
It was agreed to review the Clerk's contracted hours as part of the 2020/21 budget review.

Clerk

20.023 Planning

1. New Applications:
 - a. 19/01631/FUL and 19/01632/LBC- Solway Cottage, Brandsby Street – Application for demolition of existing utility room and construction of a rear single storey extension, loft conversion and installation of 3 roof lights – It was resolved to confirm the response that the Council does not object to the amended application
 - b. 20/00131/FUL -Halfway House, Daffy Lane -Proposed change of use of existing barn and ancillary annex to form a dwelling and construction of an open car port, and extension to former stable block to form tractor and external store – It was **resolved** to object to the application because of the proposed exit being onto Easingwold Road with the response:
Council objects to the application because of the proposed vehicular access being onto the Easingwold road rather than Daffy Lane as it is now. The proposed exit would be onto a straight section of the road where the 60mph speed limit applies and so where traffic would be moving at speed. The proposed exit also would have poor visibility of traffic on the road.

Council feels that the building is of historical interest and would hope that the changes are sensitive to its architectural value.
 - c. 20/00461/FUL – Apple Cottage, Key Lane – Proposed alteration to front elevation, rear extensions and internal alterations to dwelling house – it was **resolved** to object to the application with the comment:
Council objects to the application because:
 - extending from 3 to 5 bedrooms a property located on narrow lane which has no off-street parking is over-development
 - the size of the extension will significantly affect the neighbouring properties, and the property below in particular, because of the steepness of the slope
 - the alterations proposed, especially to the frontage, will significantly alter the historical character of the house.
Council does support the principle of providing space to make the property more suitable for a family but believes it can be achieved in a less intrusive and more sympathetic way.
2. Updates to Applications:
 - a. 19/01935/FUL – Orwell Cottage, Church Hill - Replacement garage door to the front elevation of the dwelling house – Granted
 - b. 19/02172/FUL – Durham Ox - Provision of eleven garden bedrooms, cycle store, relaxation leisure building and parking - Granted

20.024 New items and correspondence to note or for decision

1. Publication Scheme, Grievance Policy, Disciplinary Policy, Complaints Procedure
It was agreed to allow Councillors to the end of March to comment and was **resolved** to authorise the Clerk to incorporate relevant comments and then publish the documents and instigate the Complaints procedure in April.
2. Website – it was **resolved** to accept the quotes for making the website framework compatible with accessibility regulations and for carrying out

Clerk

Clerk

- an accessibility audit as per government advice.
3. Consultation on NYCC's proposed new policy on developers' contributions for education - noted
 4. Invitation for up to 2 representatives to attend a Shared Service of Memories and Celebration for the people of North Yorkshire to commemorate the 75th anniversary of VE Day and the ending of war in Europe to be held at Ripon Cathedral on 8th May 2020 at 11.00am – noted. (*Now cancelled*)
 5. Covid19 restrictions
The Meeting discussed how best to manage Council business whilst the restrictions are in place. It was **resolved** to agree the following temporary measures for the duration of the restrictions:
 - The Audit Panel's review will be carried out and reported to Councillors via email
 - Planning Applications will be reviewed by email or phone. If the agreed response is not neutral it will be published on the website and the noticeboard for 7 full days before it is submitted.
 - The Clerk is authorised to postpone meetings and re-schedule administrative activities according to government advice
 The Clerk and Chairman will monitor the notices from YLCA and communicate / respond to their advice as appropriate.

Clerk /
Merritt,
Hartley,
Moverley

Clerk

Clerk /
Merritt

20.025 Items for the next agenda – None

20.026 It was confirmed that, subject to government advice current at the time:

- the Annual Parish Meeting will be held on Tuesday 5th May starting at 19:00 in the Sports Hall
- the next meeting of the Council will be on Tuesday 5th May starting at 19:30 in the Sports Hall.

Abbreviations

AONB – Howardian Hills Area of Outstanding Natural Beauty	CGNS – Crayke Good Neighbourhood Scheme
E&VCF – Easingwold and Villages Community Forum	ETC – Easingwold Town Council
HDC – Hambleton District Council	M&WJP – Minerals and Waste Joint Plan
NYCC – North Yorkshire County Council	SHSGAG – South Hambleton Shale Gas Advisory Group
YLCA – Yorkshire Local Councils Association	

Appendices

The Easingwold and Villages Community Forum

March 12th 2020.

Attended by: L Hartley on behalf of Crayke Parish council

Discussed items from the Community plan.

Improving health and well-being.

Dementia awareness: now being run by EDCCA, with the support of the forum. Current Ask Dave campaign.

GP access: Becky Case previously addressed the forum and had intended to return to update forum, possibly later in 2020.

Easingwold scouts outdoor centre at Dawnay bridge: original hut demolished and work underway on new centre.

Disabled play provision in Easingwold: some exploratory work undertaken but no progress due to increasing coatings. May reduce remit.

Sutton on the Forest Moor end enhancement project: delayed due to flooding, some funding sourced.

Helperby young people play provision: no site yet but fund raising activities ongoing, e.g. beer festival.

Easingwold Parkrun: supported by forum, very popular. Will be added to the plan.

Easingwold secondary school: 3G pitch and sports hall under construction, expect to start taking booking by June. Partnership with Easingwold football and the community.

Improving access to services.

Young people: Panda is the lead on this and has various initiatives underway. Also, Easingwold town council has started a youth council to give young people a voice at council level.

High speed broadband: outstanding request for BT to survey speeds locally, including mobile phone coverage. Some villages still reporting poor service. Suggestion that planning be approached to enforce fibre to the home installation on new builds.

Easingwold safe access to shops and businesses: plan to extend paving across cobbled areas, plans drawn, await BT assessment of box beneath paving outside Costa. Delayed until reviewed additional paving to link that is already in place and include path in front of TeeHee row, continue around to Harrowells unbroken and some more from George to York hotel. Once BT complete the plans will be discussed with Planning and Highways.

Huby Hall and Sports Pavilion: some work undertaken at village hall, funding secured. Sports pavilion has a new committee including some younger people for an ambitious plan.

Brafferton and Helperby: want to repair cobbles but need to establish ownership first, which has proved tricky. Area around the war memorial hoped to be completed in next 12 months.

Supporting economic growth.

Easingwold parking improvements: secured funding to undertake the survey required before any improvements can be made. Survey will offer suggestions which will be available for consultation. External survey company must be used. Await survey data from NYCC.

Shale gas: moratorium on shale gas extraction currently in place, no new information, but advisory group will keep councils updated.

HDC local plan initial draft has been reviewed and Easingwold town council considers that it does not include structure for planning between 2025 and 2035. Feedback shared.

Also waste water infrastructure again raised as unsatisfactory and causing concern.

Call for new projects to be considered for inclusion in the forum plan, anything included will be supported and may improve chances of funding by being included.

Other business.

Attendees raised the need for better crossing facilities on long street, example of partially sighted or blind individuals and the elderly having great difficulties. Requesting better crossing at or near end of Little lane. Forum agreed to raise with Highways but also suggested councillors and individuals send letters to Peter Sowery, to highlight the need.

Making a Difference awards have been allocated, many projects have benefitted, annual opportunity to get funding for new projects or items.

Town Team initiative, part of new approach by Vibrant Market Towns group, and will review foot fall, appearance, vibrancy, business promotion etc. Aim to assist in longevity of Easingwold and promote it. Developed a welcome pack with useful information about local amenities and groups, limited number printed but plan to reprint.

Vibrant Market Towns roadshow due in Easingwold April 2nd, 6pm, to give people an opportunity to discuss Easingwold, how to sustain the town and how to best showcase it.

Next meeting June 25th Helperby.