

## Minutes of the Online Meeting of Crayke Parish Council held on Tuesday 19<sup>th</sup> May 2020

	<b>Actions</b>
<p><b>20.027 Present</b> Councillors: C Merritt, N Northeast, S Featherstone, J Porter, L Hartley, N Jackson, T Moverley HDC: M Taylor Public: 1</p>	
<p><b>20.028 Apologies for absence</b> None</p>	
<p><b>20.029 Declarations of interest</b> Councillor Jackson declared an interest in item 9.1.a</p>	
<p><b>20.030 Previous Minutes</b> It was <b>resolved</b> to approve the minutes of the meeting of the Council held on 17<sup>th</sup> March 2020 as a true record.</p>	
<p><b>20.031 Open Forum</b> The problems for walkers caused by slurry spraying in fields with public footpaths through them was raised. This was discussed further by Councillors later in the meeting, see 20.034.1.</p>	
<p><b>20.032 Community, District and County Matters</b></p> <ol style="list-style-type: none"><li>1. HDC Local Plan (standing item) – This is now with the Planning Inspectorate for review. The latest information about the Plan is available on <a href="http://www.hambleton.gov.uk/localplan/site/index.php">www.hambleton.gov.uk/localplan/site/index.php</a></li><li>2. Easingwold and Villages Community Forum – Owing to the coronavirus restrictions the Forum has not met.</li><li>3. Other matters of interest – None</li></ol>	
<p><b>20.033 Matters in hand</b></p> <ol style="list-style-type: none"><li>1. Matters related to fracking (standing item) There were no new developments to report.</li><li>2. Village Plan The Open Gardens event and Ecology project with the school are on hold because of the current situation.</li><li>3. Traffic Matters There have been no developments to report.</li><li>4. Village Green Councillors Merritt and Moverley were authorised to commission a grass cut once the daffodils have gone over.</li><li>5. Love Lane The planned work has been postponed.</li></ol>	Merritt / Moverley

## 6. Annual Parish Meeting

It was **resolved** to cancel this year's meeting in line with advice from central government.

**20.034** To receive and decide necessary action resulting from verbal reports from the Clerk or Councillors on matters of interest or concern

1. The rights and responsibilities of farmers and walkers and dog owners were discussed. Councillor Merritt agreed to draft a discussion note.
2. Councillors were requested to consider where it might be beneficial to site additional street or path signs within the parish.
3. The Clerk reported that Grievance, Disciplinary and Complaints procedures have all been published.

Merritt

All

**20.035** Financial matters

1. The Chairman reported that he had examined the bank records for the period 22<sup>nd</sup> April to 18<sup>th</sup> May and that there had been no unreported transactions in that time.
2. It was **resolved** to receive and approve the reports on:
  - the financial position as at 21st April
  - the current budget position
3. The following receipts and previously approved charges or payments made since the last meeting were noted:
 

Receipts:

a. Donation from a parishioner towards improvements to Love Lane	£1,500.00
b. Donation from the Sports & Social Club to the Defibrillator fund	£800.00
c. First tranche of the Precept	£1,623.00

Payments:

d. Clerk's salary and expenses for the year 2019/20 inc. VAT £0.99	£1,366.68
e. WelMedical, defibrillator pads	£51.48
f. PAYE for 2019/20	£328.40
g. Merritt, thank-you gift to parishioner on behalf of the Council	£21.99
h. YLCA, annual fee	£132.00
4. It was **resolved** to approve the following payments:
 

a. Came & Co., annual insurance (as per 3yr agreement)	£355.29
--	---------
5. Additional items  
None

**20.036** Planning

1. New Applications:
  - a. 20/00743/FUL – Oak Cottage, Church Hill – Application for substantial demolition of garages and workshop and the construction of a two-storey dwelling – it was **resolved** to support the application. (Councillor Jackson left the meeting whilst the application was being discussed.)
2. Updates to Applications:
  - a. 20/00428/CAT -The Homestead, West Way – Works to and works to fell trees in a conservation area – Granted
  - b. 20/00461/FUL – Apple Cottage, Key Lane – Proposed alteration to front elevation, rear extensions and internal alterations to dwelling house – Refused
3. Planning related matters: - None

**20.037** New items and correspondence to note or for decision

1. Audit Panel's Report and Recommendations – it was **resolved** to approve

- the report and adopt the recommendations.
2. Year End Accounting Statement – it was **resolved** to approve the statement
  3. Annual Governance and Accounting Return (AGAR)
    - a. Having reviewed the criteria, Council **resolved** to submit a Certificate of Exemption from and External Review
    - b. It was **resolved** to approve the report from the Internal Auditor
    - c. It was **resolved** to approve the Annual Governance Statement as recommended by the Audit Panel
    - d. It was **resolved** to approve the annual Accounting Statement as presented
    - e. It was **resolved** to approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities)

**20.038** Items for the next agenda:

1. Street signage

**20.039** It was confirmed that the next meeting of the Council will be on Tuesday 21<sup>st</sup> July starting at 19:30. It was also **resolved** to authorise the Clerk to set the venue in accordance with the government's advice at the time.

**Abbreviations**

AONB – Howardian Hills Area of Outstanding Natural Beauty	CGNS – Crayke Good Neighbourhood Scheme
E&VCF – Easingwold and Villages Community Forum	ETC – Easingwold Town Council
HDC – Hambleton District Council	M&WJP – Minerals and Waste Joint Plan
NYCC – North Yorkshire County Council	SHSGAG – South Hambleton Shale Gas Advisory Group
YLCA – Yorkshire Local Councils Association	