

CRAYKE PARISH COUNCIL

Parish Clerk, c/o Knott Lodge, Knott Lane, Easingwold, York YO61 3LX

☎: 07849 250 043

craykeparishclerk@aol.co.uk

www.craykepc.org.uk

DRAFT of Minutes of the Online Meeting of Crayke Parish Council held on Tuesday 17th November 2020

20.72 Present

Councillors: C Merritt, N Northeast, S Featherstone, J Porter, L Hartley, N Jackson,
T Moverley
Hambleton: 0
North Yorkshire: 0
Public: 0

20.73 Apologies for absence

Hambleton: M Taylor, N Knapton, P Thompson
North Yorkshire: C Patmore

20.74 Declarations of interest

None

20.75 Previous Minutes

It was **resolved** to approve the minutes of the meeting of the Council held on 15th September 2020 as a true record.

20.76 Open Forum

No matters were raised for discussion.

20.77 Community, District and County Matters

- 1 Hambleton District Local Plan (standing item)
The Plan has reached the stage of examination by the government Inspector. Details of the hearings are available online at www.hambleton.gov.uk/localplan/site/index.php.
- 2 Easingwold and Villages Community Forum
Owing to the coronavirus restrictions the Forum has not met.
- 3 Other matters of interest
Councillors noted the letter from the Leader of Ryedale District Council about the consultation which is seeking the views of Parish Councillors on the proposal for an “East and West” model for the reorganisation of local councils in North Yorkshire.
More information about the proposal is available at https://www.get-change-right.com/?utm_campaign=Parish_Councils_devolved_powers

20.78 Matters in hand

1. Village Plan
It was **resolved** to carry forward the monies allocated for the project into next year.
2. Traffic Matters
We have still not had a reply to the Chairman’s letter to Highways asking for an update on progress with extending the 30mph zone.
3. Village Green
We have not yet been able establish how far Highway’s responsibility extends along the track. Council is also trying to identify which body, in central or local government, can authorise works on a Village Green.
It was resolved to carry forward the monies allocated to the work into next year.

4. Love Lane
The resurfacing work has been completed.
5. Rights and responsibilities of farmers, walkers, and dog owners
The notice setting out the responsibilities regarding the use of footpaths and rights of way within the Parish has been published on the website.
6. Street signage
It was agreed to contact Hambleton District Council regarding:
 - a. the sign at the Eastern end of Daffy lane, which is faded and obscured by vegetation
 - b. replacing the sign at the bottom of West Way which was stolen.

Action - Merritt / Clerk

It was suggested that the History Group could include information about the names of the minor roads and paths on their website.

7. AJ1 Road Safety Fund
We have been awarded a grant of £3,000 to purchase a Vehicle Activated Sign (VAS). There will be a meeting next week with the VAS Officer who will give advice on siting the sign, how to manage it and collect the data. The grant will be released once our plans have been approved by the Officer.
The Sign collects statistical data on traffic speeds so we will be able to judge how effective it is. It was noted that it does not capture vehicle registrations.
It was agreed that we should seek to set up a small group of villagers to manage the Sign and publish the data.

Action - Merritt

8. Defibrillator
It was agreed to:
 - a. Publish in the Easingwold & Thirsk Advertiser the letter that had been sent in September to nearby villages about the Ambulance Service's policy on keeping defibrillator boxes locked
 - b. To endorse the decision of the Defibrillator Group's to display the unlocking code on the boxes.

20.79 Village matters

- 1 There has been an increase in illegal hunting and of break-ins to sheds and outhouses. Villagers are encouraged to report to the Police on the 101 number any suspicious vehicles or activity they might see. The more the problem is highlighted the more likely we are to have Police resources allocated to our area.
- 2 Residents of Sycamore Cottages wrote to the Chairman to inform the council about their plans for a display of outdoor Christmas Lights, with an intention of including a charity box for donations. They asked for Council ideas on suitable charities. Councillors welcomed the initiative, and suggested local charities might be worthy of consideration, such as EDCCA, Yorkshire Cancer Research or Yorkshire Air Ambulance.
- 3 A letter had been received regarding an ongoing leak from a water main at the upper end of Church Hill, which could lead to icing problems as temperatures drop. However, on the day of the meeting it was noted that Yorkshire Water had started exploratory work. It was agreed to keep the matter under observation to ensure it was resolved.

20.80 Financial matters

- 1 It was confirmed that each of the bank transactions from 1st to 16th November was properly authorised.
- 2 It was **resolved** to receive and approve the reports on:
 - the financial position at 31st October

- the current budget position.
- 3 The following receipts and previously approved charges or payments made since the last meeting were noted:
Receipts:
 - a HDC, 2nd part of the Precept £1,623.00
 Payments:
 - b. Clerk, Zoom subscriptions £43.17
inc. VAT £7.20, approved July 20.54.4
 - c. NYCC, contribution to Love Lane resurfacing £1,800.00
inc. VAT £300.00 (3/11/20, 240003486) approved March 20.022.6
- 4 It was **resolved** to approve the following payments:
 - a S Sangster, Zoom charge for September £14.39
(INV41356214, 14/9/20) inc. VAT £2.40 [paid by the Clerk on behalf of the Council]
 - b S Sangster, Zoom charge for November £14.39
(INV51105496, 9/11/20) inc. VAT £2.40 [paid by the Clerk on behalf of the Council]
- 5 Additional items - None
- 6 Salary scale for the Clerk (Agenda item 10.3 brought forward)
It was **resolved** to adopt, as from 1st April 2020, the new, national pay scales published by the National Association of Local Councils.
- 7 Budget for 2021/22
 - a It was **resolved** to raise the precept to £3,408 to maintain the financial reserves
 - b It was **resolved** to approve the budget for Council expenses as presented with an amendment to remove the general contingency.

20.81 Planning

- 1 New Applications:
 - a. 20/01753/FUL - 8 Sycamore Cottages - To replace existing wooden lean to and build a new one in PVC & build a sectional concrete garage - it was **resolved** to confirm the response of no objection
- 2 Updates to Applications:
 - a. 19/00002/FUL - OS Field 2064, Crayke Lane - Change of use of land from agriculture to equestrian and retrospective application for alterations and retention of mobile stable/barn to form 4no stables - Granted
- 3 Planning related matters: - None

20.82 New items and correspondence to note or for decision

- 1 Half-yearly Audit Panel Review
The Chairman presented the report which was approved. It was **resolved** to accept the Panel's recommendations and:
 - approve the amendment to the Risk Register
 - wait until the pandemic restrictions are eased before requesting a data audit.
- 2 Diversity and Equality policy
The draft policy was reviewed, and it was **resolved** to adopt it as presented.
- 3 Salary scale for Clerk
This item was decided earlier at 20.80.6, prior to the discussion on the budget.
- 4 Trees around the village
Councillor Hartley gave the meeting a summary of her research into the available information about the tree canopy in the area and the various initiatives from government and other bodies to extend it. It was decided to survey the trees within the parish to establish their state of health and their importance to the village environment and to identify

public spaces where tree planting would be beneficial.
Councillors Hartley and Merritt agreed to develop a methodology for the survey.

Action – Clerk

20.83 Items for the next agenda:

None

20.84 Next Meeting

It was confirmed that the next meeting of the Council will be on Tuesday 19th January starting at 19:30. It was also **resolved** to authorise the Clerk to set the venue in accordance with the government's advice at the time and pay the subscription necessary for an online meeting service if it is required.

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